



## 4<sup>th</sup> Annual Women's Expo

Sunday, October 10<sup>th</sup> from 11am-4pm at the  
Barrister Gardens 24225 Harper Ave  
St Clair Shores, MI 48080

NAME: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Product/Service: \_\_\_\_\_ Website: \_\_\_\_\_  
How did you hear about this event? \_\_\_\_\_

We allow TWO vendors per business classification with the exception of Jewelry and skin care, we will allow 3. Applications are on a first come first serve basis. Any applications with payments received in duplication will be returned. Once your application is approved there will be **NO REFUNDS**. **Once your business is booked you will not be able to change or bring in products from another company.** If you do, you will be asked to leave without a refund. Registration closes once your category is filled or space is sold out. We reserve the right to refuse any application.

We can not guarantee the amount of attendees, sales or leads you will receive from this event. As an exhibitor you will be expected to help us advertise (fliers/postcards will be provided)

If you are providing food samples all food must be cooked in advance.

Vendors are expected to stay for the duration of the event. Attendees expect a full house especially when paying an admission fee. Breaking down or leaving early is unacceptable. If you do this not only will you lose potential business, but you will not be able to return to any events that Women In Networking hold.

**This is an expo NOT a craft show.** Please consider this before turning in this application. If you are selling a product we highly encourage you to do some type of drawing so that will allow you to collect information from the attendees for purposes of follow up with them at a later time. We can not guarantee that you will make any sales at our event.

Subleasing of table space is forbidden.

If you request electricity you **MUST** mark it on this application and include the fee (this requires a wall booth-NO EXCEPTIONS). Once wall booths are sold out there will be no option of electricity due to the layout of the facility. You will not be guaranteed electricity should this happen. Please bring an extension cord and duct tape to avoid accidents with loose cords.

Each vendor will have to attend a **MANDATORY** vendors meeting a month prior to the expo. At this meeting the expo details will be given, tips will be shared and suggestions will be made.

Your application will not be accepted if it is not signed.

Vendor Pricing: (please circle all that apply)  
Check/MasterCard/Visa/Discover/AMEX/

<u>Basic Booth Rental</u>	Member	NON Member
Interior Booth-located in the inner rows	\$100	\$125
Wall Booth-located along one of the walls (electricity included)	\$125	\$150

**This includes an 8ft table, 2 chairs and linens for your table. Booth space is approximately 9x4**

<u>Basic Plus Booth Rental</u>	
Interior-located in the inner rows	\$150
Wall Booth-located along of the walls (electricity included)	\$175

**This includes the basic PLUS your link on our web site for an entire year**

**\*\*\*Make a donation to our silent auction and take \$25 off your booth fee\*\*\***

You MUST indicate you are going to make a donation with your application. If you decide to donate later \$25 will NOT be refunded to you

**You MUST have a Wall Booth if you want electricity**

\_\_\_ **Additional lunches at \$8 each**

Total Enclosed \_\_\_\_\_

Make all checks payable to: *Women In Networking*  
Mail completed application with check or payment info to:  
33725 Walter, Clinton Township, MI 48035 or FAX: (586)477-0261

Credit Card Info:

Name as it appears on card: \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Zip Code if different from mailing address: \_\_\_\_\_

CVV2/CID# (3 or 4 digit number on back of card): \_\_\_\_\_

**By signing this contract you agree to all of the above terms and fees.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For Office Use Only:

Payment Type: _____	Booth location: _____
Received: _____	Electricity: _____
Extra booth: _____	Prime Vendor: _____